



Head's Report October 2018

Community – Partnerships and Relationships

Launched a **Suggestion, Question, and Concern Box** to solicit feedback from a wide variety of constituents. (Two responses so far!)

Hosted **get to know you lunches** with all employees to connect and build community. Student lunches are in the works.

Beginning visits to area **high schools** with Ed Rhee, MS Head, to better understand the schools, their expectations for students and how our students are poised for success when they matriculate to the schools.

Academic and Curriculum

The Academic Leadership Team (ALT) is working on a set of **learning “beliefs”** to help better describe and define the learning experience at CDS.

The library task force has visited a couple of library spaces and talked with librarian professionals to better understand how schools are **currently defining both the space and the purpose of a library**.

I am enjoying **visiting classes, reading stories and talking to students** about their learning.

Operations

Closing out the **SJH project expected to be on budget**- thanks to the entire team. Feedback is positive and we will continue to work with Plant to finish some outstanding issues and on quality control. Elevator inspection expected by the end of October.

The **audit has closed with no issues** for 2017-18. The preliminary budget work for 2019-20 has begun.

Positive conversations with the **Boys and Girls Club** are leading to collaborative meetings.

Institutional Advancement

CDS worked with two trustees to host **gratitude events** in their homes for leadership donors. These events were wonderful opportunities to connect with the community in an informal setting.

The **annual fund** has kicked off with 90% participation from the faculty and staff and almost all trustees contributing. There has been a lot of positive feedback in the initial stage.

Four **admissions tours and one open house** so far and the community of families seem engaged and thoughtful. The microsite is serving the purpose of sharing who we are with these prospective families.

Human Resources

An associate teacher in the third grade has realized that her career switch and full-time employment is not sustainable with her current family structure. We are actively looking for a replacement.

Transition Plan

My focus this year will be aligned to the following set of objectives. More detail can be found on the Transition Plan.

- Relationship Objectives
- Academic and Curricular Objectives
- Operational Objectives
- Institutional Advancement Objectives

Space of Possibilities

Imagining how a clearly designated Master Teacher status would transform practice in classrooms and allow teachers to aspire to additional recognition and compensation.

Exploring opportunities in the Boys and Girls Club for an increased partnership such as a library, etc.