



Children's Day School Board Meeting & Retreat

September 22, 2018, 9:00 AM - 4:00 PM

Founders Hall, 601 Dolores St

Agenda Overview

<u>Start</u>	<u>End</u>	<u>Topic</u>
9am	9:30am	Arrive, greet, mingle, settle in
9:30am	2pm	Board Retreat
2pm	4pm	September Board Meeting
4pm	5pm	Optional Happy Hour

Retreat Agenda

<u>Start</u>	<u>End</u>	<u>Topic</u>	<u>Facilitator</u>
9:30	10:00	Welcome and Intros	Carl, Shelly
10:00	10:30	Visioning Exercise	Shelly
10:30	10:45	Presentation: <i>History of CDS</i>	Rebecca
10:45	11:05	Board Feedback Review and Board Mtg Changes for 2018-19	Carl and Cheryl P.
11:05	11:15	Break	All
11:15	12:15	Goal Development Exercise	Cheryl P., Shelly, Carl
12:15	1:15	Lunch (continue goals discussion)	All
1:15	2:00	Committee structures and roles exercise	Cheryl P., Carl, All

Board Meeting Agenda

<u>Start</u>	<u>End</u>	<u>Topic</u>	<u>Facilitator</u>
2:00	2:10	Consent Agenda	Cheryl P., Carl
2:10	2:30	Committee on Trustees: <i>new Trustees, bylaw review, conflict of interest</i>	Liza
2:30	2:45	Governance: <i>Adopt 18-19 Board Goals</i>	Cheryl P., Carl
2:45	3:00	Finance: <i>Review and vote on final 18-19 budget; Process for 19-20 budget</i>	Ryan
3:00	3:15	Facilities: <i>SJH Construction Update</i>	Ted
3:15	3:45	Committee assignments & goals	All
3:45	4:00	Retreat & Meeting Feedback	Carl
4:00	5:00	Happy Hour (optional)	All

Document Pre-Reading Checklist

All documents will be uploaded to the [CDS board portal](#) associated with the meeting unless otherwise noted. You may need to sign in prior to accessing the board portal.

Uploaded:

- CDS Sept 22 Retreat and Board Meeting Agenda (this document)
- Board Goals Mapping Document, 2018-19 (includes **ACTION ITEMS** prior to meeting)
- Head Transition Plan
- 2018-2019 Opening Day Admission Report
- Admission Statistics, 08-09 through 18-19
- Bylaws, Trustee Expectations, Conflict of Interest Policy (in "Resource Files")

Coming Soon:

- May 2018 Meeting Minutes
- Head's Report Sept 2018
- Financial Documents