



Committee Organization Plan, 2018-19

Members:

*Indicates Committee Secretary responsible for updating and submitting committee action items to board portal the Wednesday before board meetings: Sep. 22, Oct. 18, Nov. 15, Dec. 13, Jan. 17, Feb. 14, Mar. 21, Apr. 25, May 23

NAIS Committee Definition:

CDS Bylaws Description:

Meeting Schedule:

Annual Goals: [Includes board goals that the committee will address as well as committee-specific goals]

Long-Term Goals: [Multi-year strategic committee goals]

Committee Action Plan:

Monthly Schedule of Actions:

[include actions to be taken, person/people responsible, and target completion date]

Communication to the CDS Board:

[indicate what will need to be communicated to the full board, & when]

Communication to the CDS Community:

[indicate what will need to be communicated to the full CDS community, & when]