

Children's Day School

Board of Trustees Self Assessment Survey

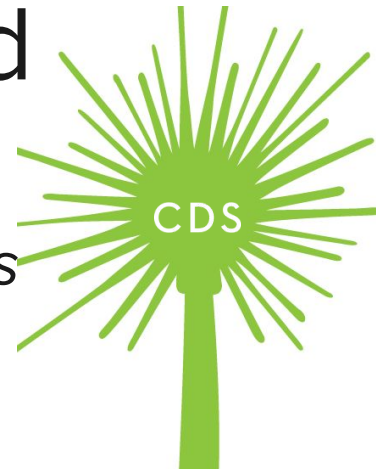
Conducted in May 2018

CDS

Summary report to Board

Fall 2018

Submitted by the Committee on Trustees



Board Self-Assessment

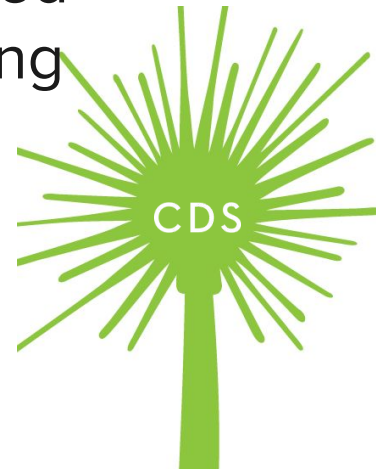
- Committee on Trustees administers a Board self-assessment survey each spring.
- The intention is to measure Trustee satisfaction and engagement and to recommend ways to improve Board function and the Trustee experience in subsequent years.
- Survey is done on Survey Monkey, using key questions from the NAIS self evaluation tool.
- Data is shared with CoT and Executive Committee, and with Head of School.



Board Self-Assessment

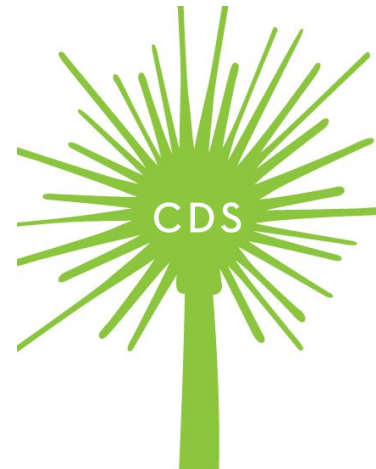
Key Takeaways from 2017-2018 Survey:

- **Strengths** are the areas where Trustees feel the Board is highly successful during the given school year.
- **Areas of focus** are the challenges facing the Board, taken from the survey and comments
- **Action Items** are COT's *suggestions* for Board work plan items for following year. These are shared immediately with Board leadership as planning begins for the following year.



Strengths – 2017-18

- ✓ Trustees feel pride in service & show clear commitment to the CDS mission
- ✓ Talented, committed trustees that participate actively and accomplished a lot this past year!
- ✓ Trustees are philanthropic leaders at CDS
- ✓ Excellent execution on Elevating SJH Campaign
- ✓ Strong management of the Head of School search, selection and transition process



Areas of Focus

2017-2018

- Provide adequate time for discussion in board meetings including forums for sensitive topics without senior staff.
- Focus on increasing awareness and understanding of the School's unique role in SF, and works to enhance its public standing.
- Actively recruit Trustee candidates of color and that represent the diversity of our community.
- Communicate effectively with the larger school community.
- Need to improve the head support and feedback process with the new head



Suggested Action Items 2017-18

- Add all reports to consent agenda and remove report outs from board meetings
- Use gained time in the agenda to foster discussions on topics of strategic importance to the school
- Incorporate a short executive session with the board and Shelly for each meeting
- Work with Shelly to develop a head support and head feedback process that supports Shelly and the community in her transition as head of CDS.
- Consider adding board goals around community outreach, communication with the school community, and board diversity and recruitment.



Thank You!

CDS

